

20 APR 1978

MEMORANDUM FOR: Chairman, Suggestion  
Achievement Awards Committee

FROM: Robert W. Gambino  
Director of Security

SUBJECT: Proposal by the DCI to Identify the  
Recipients of Suggestion or Special  
Achievement Awards

REFERENCE: Comment by the DCI on April 1978 issue:  
"Suggestion and Achievement Awards Newsletter,"  
dated 17 April 1978

1. The suggestion made by the DCI to identify by name certain of the recipients does not appear to pose a security problem. I would ask, however, that this be dealt with on a case-by-case basis in order to properly address the cover aspects of the respective employee.

2. I believe that the majority of the cases can probably be accommodated within the ADMINISTRATIVE - INTERNAL USE ONLY control marking. Perhaps a mechanism to accomplish this could be established within the framework of the Suggestion and Achievement Awards Committee. Respective component members could ascertain whether or not a cover problem exists with a given recipient and provide direction on this subject when the Committee meets for reviewing the awards. A final review could take place when the draft newsletter is circulated.

25X1A

Robert W. Gambino

Attachment:  
Reference

☐ INTERNAL ONLY ☒ CONFIDENTIAL ☐ SECRET

Approved For Release 2001/07/16 : CIA-RDP81-00142R000300020009-1

SUBJECT: (Optional)

Comment by the DCI on April 1978 Issue: "Suggestion and Achievement Awards Newsletter."

FROM EXECUTIVE SECRETARY  
SUGGESTION AND ACHIEVEMENT  
AWARDS COMMITTEE  
1001 AMES BUILDING

EXTENSION

NO.

DATE

2086

17 April 1978

TO: (Officer designation, room number, and building)

25X1A

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. [REDACTED]  
Security Advisor to  
Suggestion and Achievement  
XX Awards Committee  
4 E 70 Headquarters

Please note the comment by Admiral Turner on lower portion, first sheet of subject publication. Also, see note on attached routing sheet to Director of Personnel from Executive Officer/DDA and Mr. Janney's comment: "How about it?"

We try to develop the Newsletter about twice yearly. Previously, the publication was entitled "Suggestion Exchange" and only summarized suggestion award cases. (Copies of a few previous issues are attached). You'll note that past issues were CONFIDENTIAL whereas the current Newsletter, based upon content, was brought down to ADMINISTRATIVE INTERNAL USE ONLY. A draft of each proposed issue has always been sent to the Security Advisor and to all directorate and office coordinators who have cases covered in the document. Thus, we obtain their views as to the accuracy of the coverage and their judgment as to the needed security level.

A long time ago, in Committee Meetings, we discussed the advisability of including names of the awardees within the publication. Some members felt that at least some of the employees might prefer not to have their name in print, even though their awards would have been presented by the time the newsletter was issued. In the case of some others who were under cover or might at some future date go under cover, the problem seemed more serious. You may wish to talk to some of the directorate Committee

(over)

Members and Office Coordinators for any current views they may have

We'll appreciate an Office of Security position relative to the DCI's comment. Presume that OS will confer with CCS on this matter and obtain their views about the DCI's statement "publishing names when not under cover." We will then go back through the BDA to the DCI on the subject to include any safeguards that OS and CCS prescribe as necessary in future Newsletters.

For your information, OP has put photos and descriptions of some Special Achievement Award presentations on the Official Bulletin Boards in the past. In each case the employee recognized was, of course, in an overt status and the matter was checked with Security in advance.

STATINTL

DD/A REGISTRY  
File

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ACTION		DIRECT REPLY		PREPARE REPLY	
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COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks:					
<p>See DCI's note.</p> <p>I suppose we read!</p> <p><i>[Signature]</i></p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
EO/DDA					
UNCLASSIFIED		CONFIDENTIAL		SECRET	

2001/07/16 : CIA-RDP81-00142R000300020009-1

SUGGESTION AND ACHIEVEMENT  
AWARDS NEWSLETTER

ADMINISTRATIVE INTERNAL USE ONLY

*M W*  
10 APR 1978

This is our first publication of a combined listing of Suggestion and Achievement Awards approved during Fiscal Year 1977. Quite a number of noteworthy cases could not be included because of their security classification.

The descriptions under "Achievements" should serve as a useful guide to supervisors and possibly stimulate future nominations for deserving employees. It is hoped that the cases listed may prove of value in additional areas of the Agency. If more data on a particular case is desired, please call the SAAC staff, X-2086.

Thirty-five Special Achievement or Exceptional Accomplishment nominations were approved during Fiscal Year 1977 for a total of \$53,985. This was a new record and important increase over the previous high of \$39,560. The highest individual awards granted were for \$7,000 and \$5,000.

Executive Registry

78-5171

DD/A Regis

78-1495

*Seems to me we could  
publish names when not  
under cone*

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# OFFICIAL ROUTING SLIP

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## Remarks:

Please prepare a  
brief note for me  
to DCI

STATINTL

10 JUN 1978

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

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Approved For Release 2001/07/16 : CIA-RDP81-00142R000300020009-1

## ROUTING AND RECORD SHEET

SUBJECT: (Optional) COMMENT BY THE DCI ON APRIL 1978 ISSUE:  
SUGGESTION AND ACHIEVEMENT AWARDS NEWSLETTERFROM: Chairman, Suggestion and  
Achievement Awards Committee  
5E 58 Headquarters

EXTENSION

NO.

DD/A 78-1495

78-1495/1

DATE

9 JUN 1978

TO: (Officer designation, room number, and  
building) 1E0/DDA

DATE

OFFICER'S  
INITIALSCOMMENTS (Number each comment to show from whom  
to whom. Draw a line across column after each comment.)

1. DDA

7D 18 Headquarters

6/9  
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FORWARDED

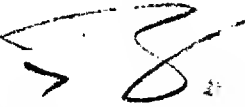
We have staffed the DCI's suggestion (TAB A) about publishing names of awardees not under cover in the Newsletter. Admiral Turner's idea will be incorporated in future issues. OS has studied the DCI's proposal. Bob Gambino says there does not appear to be a security problem. He believes the majority of cases can probably be accommodated within the ADMINISTRATIVE-INTERNAL USE ONLY control marking.

The final draft of each Newsletter will be circulated to Committee Members and the Security Advisor who will confer with Central Cover Staff about the present or potential future cover status of each awardee. If the awardee's name could not be published, we would still plan to describe his/her case in the Newsletter.

Inclusion of names in future issues should certainly cause more interest and generate additional ideas. Would you wish to brief the DCI accordingly?

STATINTL



SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
<b>OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	DATE	INITIALS
1	D D/PIERS	11 APR 1978	JS
2	Personal	12 APR 1978	J
3	DD SP	13 APR 1978	JS
4	C/BSD		
5	Can do?	4/13	EF
6	SAAC	4/24/78	RT
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
<b>Remarks:</b> BSD/OP See DCI's note. I suppose we need! How about it?  6) Please give this your quick attention. EF			
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UNCLASSIFIED		CONFIDENTIAL	

FORM NO. 1-67 237 Use previous editions

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